Interview Guide Questions:

**Faculty**

* How do you currently record and compute student grades?
* What are the challenges you face when using Excel/manual computation?
* Would you prefer directly inputting only the final Prelim, Midterm, and Final grades instead of raw scores? Why?
* How important is it for you that the system automatically computes the overall grade?
* What features would make the system more convenient for you?

**For Students**

* How do you currently receive or check your grades?
* What difficulties do you encounter with the current grade distribution/announcement process?
* Would you find it useful to have a system where you can directly view your Prelim, Midterm, and Final grades?
* Do you prefer viewing grades online anytime, or is ComLab-only access acceptable?
* What other information would you like to see in the grade viewer (e.g., equivalent, remarks like Passed/Failed)?

**For Admin/Dean/Registrar**

* How do you currently monitor faculty subjects and student performance?
* What problems do you face with the current grade reporting process?
* How would a viewing-only access help you in your role?
* What reports or summaries would be useful for you (e.g., list of students who failed, grade distribution per subject)?
* Do you see any risks or concerns if grades are digitized and accessible only in the comlab?

**For IT Staff / System Administrator (Optional)**

* Are there any restrictions or requirements for systems deployed in the ComLab?
* How should accounts and access levels be managed (faculty vs student vs admin)?
* How do you usually handle data backup and security for school systems?